

Maryland Technology Development Corp. (TEDCO)  
Fort Detrick Technology Transfer Initiative (FDTTI)

Whitepaper Guidelines

This FDTTI Whitepaper Guidelines document is provided to companies interested in applying for FDTTI project funding, but the company does not have a USAMRMC collaborator.

The first step in the TEDCO FDTTI Program Funding Process is the submission of a whitepaper by applicant companies. The purpose of a whitepaper is to provide a summary of the technology being proposed, the Army technology need addressed, the development and/or demonstration plan proposed and the full development and deployment strategy for providing a finished product or service to the Army and other users. Army technology needs eligible for funding under the FDTTI may be found in the USAMRMC Board Agency Announcement BAA on the Fort Detrick website.

These guidelines are provided so that applicant companies can submit their position papers in a common format, with precise and concise information, so that reviewers will be able to quickly grasp a clear understanding of the challenges and solutions that the applicant company is proposing to address.

The intent of the whitepaper review step is to avoid costly proposal preparation for FDTTI consideration without a meaningful dialogue with potential collaborator(s) in advance.

Location:

Whitepaper should be submitted through email to [rkaese@marylandtedco.org](mailto:rkaese@marylandtedco.org)

Closing dates:

There is no closing date and time for FDTTI whitepaper submission. Whitepapers are generally logged and distributed within two work days.

Review schedule:

FDTTI Proposal Review Team members coordinate electronically to review newly submitted whitepapers and make decisions on their dispositions.

Page limit:

Whitepaper size should be limited to the cover page and 4 additional pages, single sided, double spaced, using 1" margins, and font size 12 or higher. This design is intended to encourage reading and a quick decision on the potential for collaboration.

- (a). Cover page:
  - 1. Title of whitepaper and version number
  - 2. Company and contact information
  - 3. Date of submission
  - 4. Mark this and every page with proprietary information protection headers/footers as appropriate
  
- (b). Section 1. Introduction
  - 1.1 Description of the company, technology or product, and subject expertise
  - 1.2 Summary of relevant U.S. Army Medical Research and Materiel Command (USAMRMC) technology/product needs
  - 1.3 Proposed project description
  
- (c). Section 2. The challenge
  - 2.1 The issues/limitations of existing solutions to the problem being addressed
  - 2.2 The importance of solutions to overcome such challenges
  - 2.3 The choice of options
  
- (d). Section 3. The solution
  - 3.1 Description of the proposed technology/product/invention/process
  - 3.2 Description of the proposed project milestone events
  - 3.3 Graphics where needed (avoid clip art that does not add to the substance of the whitepaper)
  
- (e). Conclusion
  - 4.1 Features and substantiated benefits
  - 4.2 Summary